

Board of Election Commissioners Meeting
City of Galesburg, Illinois
July 15, 2024 — 9:00 a.m.
City Hall Administrative Conference Room

Chairman Roger Williamson called the meeting to order at 9:00 a.m. Attending were Commissioners Veronica Peoples and David Christensen, Executive Director Lisa Watson, and Assistant Bill Gohring. Also in attendance were Richard Stout and Darla Krejci.

After reviewing the minutes from the June 27, 2024 meeting, Veronica Peoples made a motion to approve the minutes. Roger Williamson seconded. Motion carried.

Public Comment – There was no public comment.

Old Business:

Memo Only Budget— Lisa Watson provided an overview of the Memo Only Budget. Expenditures were \$2496.00 and the ending checking balance was \$97,805.00. This was \$10,210.00 more than the previous year.

2024 General Election – November 5, 2024

Election Judge Appointments (2024-2026) – The election judges need to be certified with the court. Veronica Peoples made a motion to forward the recommended list of election judges to the court. David Christensen seconded. Motion passed.

DS200 Paper Ballot Tabulators, Electionware Software & Reporting System for 2025 Consolidated Election – Our equipment vender has established an end-of-life date of 01/01/2025 for our current equipment due to the lack of availability of repair parts. The current equipment will be used for the November 5, 2024 election. The latest quote for new equipment and support is \$134,599.00. This amount is \$31,223.00 less than the original quote as we will be able to eliminate 4 tabulators. A new Ballot on Demand printer is included. The quote also reflects a \$7000.00 trade for the old equipment. The city has been informed of the need for new equipment and it has been included in the city budget. Our old equipment has served us well for 20 years. The equipment quote will be formally presented in the August 5, 2025 City Council meeting. Richard Stout commented that he will send out a message informing the public of the date of the council meeting and encourage attendance.

New Business:

Commissioner Appointment – Judge Andrew Doyle met with David Christensen and approved him as a new commissioner replacing Robert Potter. Veronica Peoples made a motion to accept David Christensen as a commissioner on the board. Roger Williamson seconded. Motion carried.

Emergency Management Guide – Fire Chief Randy Hovind has worked closely with the Election Office on the development of an Election Day Emergency Plan. It was decided to keep the plan within the office. The Public Library has offered their facility for use as a polling place in the

event of an emergency. Several election judges have expressed concern about the approaching election. The East St. Louis Commission has officers who visit their polls on election day. The Bloomington Commission has requested their local police department to visit their polls as they are making their normal rounds. The statutes support this. There are currently no grants for off-duty police officers in the polls.

Invoices & Supplies— Veronica Peoples made a motion to approve the supplies for the month of July. David Christensen seconded. Motion carried. Veronica Peoples made a motion to approve the supply list for the month of July. David Christensen seconded. Motion carried.

Schedule August meeting—The next commissioners' meeting was scheduled for August 19, 2024 at 9:00 a.m.

Other:

A bid has been requested for a second Permanent Vote-by-Mail project and will need to be presented for approval at a meeting later in July. A meeting has been scheduled for July 29, 2024.

RESOLUTION

WHEREAS, Robert Potter has been a commissioner of the Galesburg Board of Election Commissioners since 2016; and,

WHEREAS, in his capacity as commissioner he has rendered invaluable service to the board in a variety of ways, particularly in preparation of the Annual Working Budget and the monthly working budgets, all of which have greatly benefited other commissioners in carrying out their duties and board members; and,

WHEREAS, he has provided frequent assistance to the Executive Director in helping her fulfill her daily financial responsibilities; and,

WHEREAS, the other commissioners as well as the Executive Director and Assistant Director are deeply grateful for his service;

NOW, THEREFORE; the Galesburg Board of Election Commissioners at its monthly meeting on July 15, 2024, thanks Robert Potter for his service as a member of the board and orders this resolution be made a part of the minutes of this meeting.

Proposed by Roger Williamson. Seconded by Veronica Peoples. Approved.

Veronica Peoples made a motion to adjourn the meeting. David Christensen seconded. Motion carried. The meeting was adjourned at 9:41 a.m.